



## **BEHAVIOUR POLICY**

Every institution depends on its members behaving in certain ways to achieve its purpose. A school's central purpose is concerned with children's learning. Good behaviour makes effective teaching and learning possible. Bad behaviour disrupts this process. In the context of the school, we would define good behaviour as conduct, which assists the school to fulfil its function, namely the full development of abilities and social skills of all pupils.

At Orchard Park Primary School we pursue a positive approach to discipline. We believe that our school should be a happy and secure place for all. We aim to encourage every child to behave in a responsible and self-disciplined manner and to care about the needs and the rights of others. We believe that children respond to a caring system that appreciates their needs and strengths. Discipline is fair and unobtrusive. Our Home School Agreement upholds these principles and sets out the expectations and responsibilities of the parents, the pupils and the school. The school policy is made available to parents on request, will be published in abbreviated form in the school prospectus and commented upon by the Headteacher at all inductions

This policy outlines the purpose, nature and management of good behaviour in the school.

- The legal responsibility for the discipline of the school lies with the Governors who have delegated the day-to-day management to the Headteacher.
- Class teachers have day-to-day responsibility for the behaviour of the children in their classes and share the responsibility for the sensible behaviour of all children in and around school. A caring classroom atmosphere helps to reinforce good behaviour. Supervisors bear a degree of responsibility during the lunchtime.
- A happy caring environment is fostered by all members of the school community, by encouraging the children to do their best, praising their efforts and being interested in them as individuals.
- Good behaviour has high priority and is insisted upon at all times. Politeness, good manners and care for both people and property are encouraged.
- Self - confidence and self-esteem are important. Praise is given for politeness and for good and improved behaviour. Support staff should be informed about

problems facing particular children and of the methods being employed to overcome these, so that the children can benefit from a consistency of approach.

- Children are encouraged to help each other to behave correctly and to support those who have difficulties in so doing. They are also given guidance in how to support a child who has been a victim of aggressive behaviour. (See Anti-Bullying Policy)
- The children are given opportunities within the curriculum to use problem - solving methods suitable to explore social and behavioural situations of increasing complexity.
- Staff are firm, fair and consistent in their actions with children and always endeavour to discipline children using positive responses or instructions.
- Parents are encouraged to promote attitudes in their children compatible with those being sought in school as set out in the Home/School Agreement.
- The school policy reflects the consensus of opinion of the whole staff and has the full agreement of the Governing Body.

### OUR PRACTICE

All staff in the school use a "Traffic Light System" to promote positive behaviour. Children in each class start off each day with their names on the green colour. If a child behaves very well their name is moved "up" to the silver, gold and gold star. Their good behaviour is rewarded in the following ways:

- Recognition of pupils being respectful of others
- Verbal praise e.g. "good work", "well done", "Thank you"
- Visiting other teachers with good work
- Receiving marbles to put in a jar or similar. Class given a treat (Golden Time) when the marble jar is full e.g. games morning, extra playtime
- Receiving images to place on a large picture (Reception). When the picture is full the class receives a treat (Golden Time)
- Receiving a special sticker
- Receiving a raffle ticket. The tickets are placed in a class box. One ticket is pulled from each box every week and the child whose name is written on the back receives a prize e.g. notebook, fancy pencil, novelty rubber
- Special Headteacher's or Deputy Headteacher's sticker is awarded for splendid work, exceptional effort or excellent behaviour
- Presentation of an achievement certificate during the special Monday assembly.
- Certificates also awarded for consistent attendance

If a child misbehaves/fails to follow the school rules they are given a verbal warning. Their name should be moved across to the warning sign. If the child continues to do the wrong thing then their name is moved "down" to the amber colour. Following this if the child does not

improve their behaviour then their name is placed on the red colour. A child is given every opportunity to make amends and progress back to the green colour and beyond.

However, if the behaviour continues after the two warnings and the child is on the red, then he/she is exited from the class. The child will be sent to a link class and given an opportunity for reflection through drawing or writing. Afterwards the child will be expected to apologise to the people concerned. The child will then be given a lunchtime detention/loss of an agreed amount of lunchtime playtime to make up for the missed lesson time. Missed class work will be done at this time.

If the child is exited from the playground because of inappropriate behaviour the child will be given a lunchtime detention during which he/she will be expected to write out the school rules. A slip will be sent home to inform the child's parent/carer that a detention had been given to their child. The slip should be signed by the parent/carer and returned to school. If a child is persistently in detention and a slip has not been returned then a slip will be sent though the post for the parents to acknowledge.

If a child receives three detentions in one week parents/carers will be informed and the child will be expected to stay for a short detention after school.

## SCHOOL RULES

The school rules will be reviewed annually by the School Council. Class rules are agreed by all the children in each class at the beginning of the new school year. The school and class rules are displayed around the school and are regularly referred to.

## SANCTIONS

Below is a list of unacceptable behaviours and what we do if things go wrong.

	BEHAVIOUR	SANCTIONS
STAGE 1	<p><u>AGGRAVATIONS</u></p> <ul style="list-style-type: none"> <li>• Breaking of the school rules</li> <li>• Wandering about, calling out, interrupting the teacher when talking to the whole class, disturbing other pupils, talking when asked not to, silly noises, pushing in line, interrupting learning</li> </ul>	<ul style="list-style-type: none"> <li>• Change of seating/position</li> <li>• Child given choices</li> <li>• Child reminded to follow the school rules</li> <li>• If the child continues to be uncooperative he/she will be moved down the class behaviour chart.</li> </ul>

<p style="text-align: center;"><b>STAGE 2</b></p>	<p style="text-align: center;"><b><u>SERIOUS</u></b></p> <ul style="list-style-type: none"> <li>• More regular breaking of the School Rules</li> <li>• Not responding to an adult's request to work/follow instructions</li> <li>• Being more disruptive, deliberately causing a disturbance</li> <li>• Taking other people's belongings</li> <li>• Cheeky off-hand comments</li> <li>• Swearing to express frustration</li> <li>• Annoying other children</li> <li>• Deliberately disrupting other children's play</li> <li>• Damaging school equipment</li> </ul>	<ul style="list-style-type: none"> <li>• If the behaviour continues and the child's name reaches the bottom of the behaviour chart. The child will be exited and sent to a link class where an opportunity for reflection through drawing or writing is given. Afterwards the child will be expected to apologise to the people concerned.</li> <li>• The child will then complete any missed work at lunch time (a detention).</li> <li>• Parents will be informed by a slip that their child has been given a detention. Parents are asked to sign and return the slip.</li> <li>• If there is inappropriate behaviour in the playground the same behaviour chart system is used</li> <li>• Exit from the playground</li> <li>• Loss of privileges</li> <li>• Informal contact with parents by class teacher if appropriate</li> </ul>
<p style="text-align: center;"><b>STAGE 3</b></p>	<p style="text-align: center;"><b><u>MORE SERIOUS (PERSISTENT INAPPROPRIATE BEHAVIOUR)</u></b></p> <ul style="list-style-type: none"> <li>• Challenging authority</li> <li>• Deliberately throwing objects with intention of breaking them or causing harm</li> <li>• Hurting someone</li> <li>• Damaging property</li> <li>• Leaving class without permission</li> <li>• Repeated refusal to do set tasks</li> <li>• Serious challenges to authority e.g. serious cheek</li> <li>• Harmful/offensive name calling</li> <li>• Bullying (persistent, targeted and deliberate)</li> <li>• Fighting</li> </ul>	<ul style="list-style-type: none"> <li>• If the behaviour continues and a third exit is given in a week parents/carers will be informed by telephone.</li> <li>• If the behaviour is verbally or physically abusive then no warnings will be given and the child will immediately be exited from the classroom to the office. Parent /carers will be contacted. The child will be given time to calm down and to reflect with the Head/Deputy and if possible with parents/carers as well.</li> <li>• A detention, if appropriate, to the age of the child will be given after school on the day of the third exit / if abusive behaviour has occurred (after parental permission has been sought)</li> <li>• A lunchtime exclusion will be given for bad behaviour at lunchtime</li> <li>• A Behaviour Management Reward Chart with targets will be drawn up to be completed by staff and the child if old enough</li> </ul>

<p style="text-align: center;"><b>STAGE 4</b></p>	<p style="text-align: center;"><b><u>VERY SERIOUS</u></b></p> <ul style="list-style-type: none"> <li>• Repeatedly leaving the classroom without permission</li> <li>• Storming out of class</li> <li>• Fighting and intentional physical harm to other children</li> <li>• Throwing large dangerous objects</li> <li>• Serious challenge to authority</li> <li>• Verbal abuse to staff</li> <li>• Persistent swearing</li> <li>• Vandalism</li> <li>• Stealing</li> <li>• Persistent Bullying (i.e. continuing after an adult has dealt with the issue)</li> <li>• Leaving the school premises in anger or to truant</li> </ul>	<ul style="list-style-type: none"> <li>• When the above strategies have been applied and the child has not made progress in managing their unacceptable behaviour then the sanctions below apply:-</li> <li>• Immediate involvement of the Headteacher/Deputy</li> <li>• Pupil to be removed from class</li> <li>• Internal exclusion e.g. set period out of class, supervised indoor playtimes</li> <li>• Parents telephoned and if possible seen at the end of the school day</li> <li>• Possible fixed term exclusion for up to 3 days</li> <li>• After exclusion, the child and parent/carer must meet with the Headteacher to discuss reintegration prior to the child coming back to school,</li> <li>• Involvement of outside agencies, - Behaviour, Social Care, Specialist Teaching Team, EWO, School Nurse</li> </ul>
<p style="text-align: center;"><b>STAGE 5</b></p>	<p style="text-align: center;"><b><u>EXTREMELY SERIOUS</u></b></p> <ul style="list-style-type: none"> <li>• Extreme danger or violence</li> <li>• Very serious and regular challenges to authority</li> <li>• Verbal/physical abuse to any staff</li> <li>• Running out of school</li> <li>• Extreme verbal abuse</li> </ul>	<ul style="list-style-type: none"> <li>• Fixed term exclusion</li> <li>• Permanent exclusion or managed move to a new school may be considered</li> <li>• Involvement of outside agencies, - Behaviour, Social Care, EWO, Specialist Teaching Team, School Nurse</li> </ul>

### REVIEW

The Headteacher and all the staff will review this policy in line with the policy review schedule. Any suggested amendments will be presented to the Governors for discussion.

By following this policy we at Orchard Park Community Primary School, aim to create a secure, happy and caring environment that promotes good behaviour.

September 2015